

**Translation: This form is solely intended as a translation or completion aid.  
Please only fill out the original form in German.**

Registry office receipt stamp

**Application to record an overseas birth in the register of births (section 36 of the Civil Status Act (PStG))**

**Important information on identifying the competent registry office**

The birth should be registered at the registry office in whose district the child, or (if the child has never lived in Germany) the applicant, is or was last resident in Germany, or is habitually resident. A minor child is deemed to have the same residence as the parent(s) holding parental responsibility. Registry Office I in Berlin is only responsible if neither the child nor the applicant has ever been resident in Germany at any stage of their lives.

Embassy  Consulate General  Consulate  Honorary Consul

of the Federal Republic of Germany in

Date:

**Applicant(s)** (surname, surname at birth, first name, place of residence)

*(The applicant(s) is/are the person(s) signing the application)*

**Email:**

hereby applies/apply, as  
for the birth of the following child to be recorded:

**Details about the biological mother (who gave birth to the child) at the time of the child's birth**

Surname (including a l l components)

Surname at birth (if applicable)

First names ( a l l )

Gender

female  male  other  not specified

Nationality/ies ( a l l )

as evidenced by (e.g. passport, ID card, certificate of nationality; do not include the document number)

German

Date of birth  
of the mother/first parent

Place of birth of the mother/first parent  
(town, country if not born in Germany)

Registry office at which the birth was recorded and entry number in the register (only for births recorded in a German register)

Mother's marital status

single  married  in a civil partnership  divorced  
 widowed  civil partnership dissolved  civil partnership ended by death

Total number of a l l marriages/civil partnerships:  0  1  2  3 or more

If applicable, date of final divorce/dissolution of the civil partnership, court and file number, or date and place of husband's/partner's death

In the case of divorce/dissolution of a civil partnership: nationality of ex-husband/ex-partner at the time of divorce/dissolution of the civil partnership

Mother/First parent

Child's details at the time of birth		
<b>Child</b>	Surname (including all components)	
	First name(s) (all; any discrepancies with the foreign birth certificate must be detailed below)	
	Gender <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> other <input type="checkbox"/> not specified	
	Date of birth	Time of birth (hours and minutes); local time hours and minutes <input type="checkbox"/> unknown
	Place of birth (village/town/city)	District, province, federal state    Country
	The following legal acts of relevance to civil status have occurred since the birth: <input type="checkbox"/> Declaration on the name to be used by the child <input type="checkbox"/> Marriage by the parents <input type="checkbox"/> Acknowledgement/determination of paternity <input type="checkbox"/> Determination of non-paternity <input type="checkbox"/> Adoption of the child <input type="checkbox"/>	

Details about the father/second parent (or, if applicable, the mother's spouse) at the time of the child's birth/acknowledgement of paternity		
<b>Father/Second parent</b>	Surname (including all components)	Surname at birth (if applicable)
	First name(s) (all)	
	Gender <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other <input type="checkbox"/> not specified	
	Nationality/ies (all)	as evidenced by (e.g. passport, ID card, certificate of nationality; do not include the document number)
	<input type="checkbox"/> German <input type="checkbox"/>	
	Date of birth of the father/second parent	Place of birth of the father/second parent (town, country if not born in Germany)
Registry office at which the birth was recorded and entry number in the register (only for births recorded in a German register)		

Declaration on the child's first name(s)
<p>I/We declare, as the person(s) exercising parental responsibility, that the first name(s) specified in this application to record a birth were bestowed on the child as spelled herein. Any discrepancies with foreign documentation of the birth are detailed below:</p>

<b>Further details</b>	<b>Parental responsibility was held at the time of the birth by</b> <input type="checkbox"/> both parents <input type="checkbox"/> mother/first parent <input type="checkbox"/> father/second parent <input type="checkbox"/>
	<b>Basis on which these persons have parental responsibility for the child:</b> <input type="checkbox"/> <b>Law of the country of habitual residence</b> <input type="checkbox"/>
	<b>Child's habitual residence at the time of the birth:</b>
	<b>The child has been habitually resident in the following countries since 31 December 2010:</b>
	<b>Has the child been adopted or born of a surrogate?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, the child is adopted <input type="checkbox"/> Yes, the child was born of a surrogate
	<b>This is the x<sup>th</sup> child of these parents (please always give this information)</b> . <b>Child of these parents</b>
	<b>Please give the surname, first name(s), date and place of birth of any siblings</b>
	<b>Place and date of parents' marriage (including the country)</b> <b>on</b> <b>in</b>
	<b>Registry office at which the birth was recorded and entry number in the register (only for births recorded in a German register)</b>
	<b>Current address(es) of the parents (please give accurately and in full)</b> <b>Mother/First parent:</b> <b>Father/Second parent:</b>
	Have you ever been resident in Germany? <b>First applicant (child who has attained the age of majority or mother/first parent):</b> <input type="checkbox"/> No, I have never been resident in Germany (not even as a child) <input type="checkbox"/> Yes: (most recent) address in Germany:
	<b>Second applicant, if applicable (father or second parent):</b> <input type="checkbox"/> No, I have never been resident in Germany (not even as a child) <input type="checkbox"/> Yes: (most recent) address in Germany:
	<b>If you are or have been resident/have or have had your place of habitual residence in Germany, the application to record the birth must be submitted to the local registry office in that (most recent) place of (habitual) residence.</b>
	<b>Additional information, comments, etc.</b>
<b>Marriage/civil partnership of the child</b>	
<b>Child/children of the child</b>	

**I/We declare that the information given above is true to the best of my/our knowledge and belief.**

## Declaration on the child's surname at birth

### Legal basis for the declaration (you may select more than one)

- First designation of name (sections 1617, 1617 e, 1617 f, 1617 g, 1617 h of the German Civil Code (BGB))
- Change of designation (sections 1617 b, 1617 d, 1617 f, 1617 g, 1617 h, 1617 i of the German Civil Code (BGB))
- Change of name in the case of change of name by the parents (section 1617 c of the German Civil Code (BGB))
- Choice of law (Article 10 (3) of the Introductory Act to the German Civil Code, Article 10 (4) of the Introductory Act to the German Civil Code (EGBGB))
- Giving of a name (section 1617 a of the German Civil Code (BGB))
- \_\_\_\_\_

*For the declaration pursuant to Article 48 of the Introductory Act to the German Civil Code (EGBGB), see the following page*

### **I/We designate the following names (please complete):**

**Name determined by the law of \_\_\_\_\_ (country):**

**Surname:**  \_\_\_\_\_

**(in the case of compound surnames, with or without hyphen)**

**First name(s) where applicable:**  \_\_\_\_\_

**Other components where applicable:**  \_\_\_\_\_

***I am/We are aware that the designation of a surname for a minor child under German law may have a binding effect on subsequent children.***

**Article 48 of the Introductory Act to the Civil Code (EGBGB)**

**Under Article 10 (1), names are subject to the substantive provisions of the country of residence \_\_\_\_\_ and in future are to be subject to German law.**

**The name was recorded in the EU state \_\_\_\_\_ as follows:**

\_\_\_\_\_ (surname, including all components if applicable)

\_\_\_\_\_ (a / I first names) and if applicable

\_\_\_\_\_ (any other names such as patronymics or middle names)

**I/We thus declare that <sup>1</sup>**

**for the future (from entry at the competent German registry office)**

**retroactively from the date of entry in the civil register of the other EU state (evidence of date of registration must be provided)**

**the name acquired in the other EU state shall be deemed the child's surname at birth for the purposes of German law.**

**I am/We are aware that this choice of name will not apply to any further children.**

**Minor child's consent**

**From the age of 14, the child indicates their agreement with the choice made above/consents to the declaration through their personal signature.**

**As legal representative(s), I/we assent to the child's declaration of agreement/consent.**

**For a child who has reached the age of five but not yet reached the age of 14, we declare as legal representatives that the child agrees with the choice made above/consents to the declaration.**

**For births prior to 1 April 1994:**

- The child's surname was entered in a German identity document/civil register issued between 1 September 1986 and 31 March 1994 (copy enclosed).
- The child's surname was not entered in a German identity document/civil register issued between 1 September 1986 and 31 March 1994.

I/We consent to the registry office exchanging emails with me/us and third parties, using my/our personal data, in order to perform its legal duties and to process my/our application.

<sup>1</sup> Select one of the declarations

**I/We apply for the following certificates:**

	Number
Birth certificate (A4)	
Birth certificate to insert into the family's "Stammbuch" (A5)	
Multilingual birth certificate (A4)	
Certified excerpt from the register <input type="checkbox"/> with notes	

I/We would like to pay the fees by ePayment if possible, otherwise by bank transfer.

I/We would like to pay the fees by bank transfer.

With regard to the fees payable to the registry office, please refer to the rules applicable in the relevant federal state.

A separate invoice for the fees will be issued. Please wait until you receive this invoice before transferring any money. Do not pay in advance!

**I am/We are aware that under certain circumstances this declaration may be irrevocable at least for the minor child.**

**Applicants' signatures  
and authentication by the German mission abroad**

\_\_\_\_\_  
(mother/first parent) (child, if applicable)

\_\_\_\_\_  
(father/second parent)

I hereby authenticate the signatures above, having in person witnessed their execution.

The persons making this declaration have proved their identity through

\_\_\_\_\_, no. \_\_\_\_\_, issued on \_\_\_\_\_ (mother/first parent)  
(Identity document)

\_\_\_\_\_, no. \_\_\_\_\_, issued on \_\_\_\_\_ (father/second parent)  
(Identity document)

\_\_\_\_\_, no. \_\_\_\_\_, issued on \_\_\_\_\_ (child, if applicable)  
(Identity document)

\_\_\_\_\_  
(Consular officer)

(seal)

**Please ensure that all pages of a form are well attached to each other.**

Information on data protection (for Registry Office I in Berlin only) can be found here:

<https://www.berlin.de/labo/datenschutzerklaerung.715944.php>

